

Twiss Green Community Primary School
Job Description: Temporary Class Teacher



Job title:	Class Teacher
Reports to (job title):	Headteacher
Salary:	MPS

Main purpose:

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document.
- Meet the expectations set out in the Teachers' Standards.

Duties and responsibilities:

Teaching:

- Plan and teach well-structured lessons, following the school's plans, curriculum and schemes of work.
- Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment.
- Adapt teaching to respond to the strengths and needs of pupils.
- Set high expectations which inspire, motivate and challenge pupils.
- Promote good progress and outcomes by pupils.
- Demonstrate excellent subject and curriculum knowledge.
- Ensure that the learning environment meets the expectations set out by the school.

Whole-school organisation, strategy and development:

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures where appropriate, so as to support the school's values and vision.
- Make a positive contribution to the wider life and ethos of the school.
- Work with others on curriculum and pupil development to secure coordinated outcomes.
- Be responsible for leading a curriculum area/s.

Health, safety and discipline:

- Promote the safety and wellbeing of pupils.
- Using the school's policy, manage behaviour effectively to ensure a positive and safe learning environment.
- Follow the school's policies and procedures for safeguarding, health and safety.

Professional development:

- Take part in the school's appraisal procedures.
- Take part in further training and development in order to improve own teaching.
- Where appropriate, support the professional development of others.

Communication:

- Communicate effectively with pupils, parents and carers.
- Communicate effectively with external agencies/stakeholders where appropriate.

Working with colleagues and other relevant professionals:

- Collaborate and work with colleagues and other relevant professionals within and beyond the school.
- Develop effective professional relationships with colleagues and all stakeholders.

Personal and professional conduct:

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Understand and act within the statutory frameworks setting out professional duties and responsibilities.
- Direct and supervise support staff assigned to them, and where appropriate, other teachers.
- Deploy resources delegated to them.

The post holder will be required to safeguard and promote the welfare of children and young people, follow school policies and the staff code of conduct. Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post holder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher.