



# After School Club Registration Form 2022-23

A registration form must be completed for each child who attends 'The TG After School Club': please complete a separate form for each child.

**Children must be collected from the club before 5:45pm**

Please keep the club updated with any change of personal details.

**Contact Mob no – 07909 461 439 to inform changes to collection arrangements**

**E-mail: [staylor@twissgreen.net](mailto:staylor@twissgreen.net)**

This registration form will be re-issued annually.

Child's Full Name					
Preferred name					
Address					
Telephone Number					
E-mail address					
Date of birth					
School year in Sep 2022					
Name of parent(s) or main carer(s)					
Address (if diff from above)					
Evening Phone number					
Daytime Phone Number(s) & place(s) of work  Work tel no.  Mobile tel no.	Parent/Carer 1		Parent/Carer 2		
Days required (please tick)	Monday	Tuesday	Wednesday	Thursday	Friday
Please indicate expected time of collection					
Are any of these days flexible in case of oversubscription on certain days?					

Date from which child will attend (term starts Monday 6 <sup>th</sup> Sept but <i>full time</i> school for Reception children will start Mon 13 <sup>th</sup> Sept)	
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Name of child's doctor	
Address	
Telephone number	
Does your child have any known medical or behavioural problems? e.g. allergies to foods or plasters, regular medication (Please list)	
Any other information that you feel might be important – including any special needs not mentioned above	

I consent to any emergency medical treatment necessary during the running of the club. I authorise the staff to sign any written form of consent required by the hospital authorities if the delay in getting my signature is considered by the doctor to endanger my child's health and safety. **Yes / No\***

I consent to photographs of my child being taken for club use - displays, photo album, membership cards and local newspaper publicity.

**Yes / No\***

\* Delete as appropriate

### **FEES – please note fee changes**

**Fees** are chargeable at £10:00 per session, with up to forty-eight places available daily. Ad hoc sessions will be charged at £11.00 and are subject to availability. Tea will not be served before 4pm

### **PARENT/CARER DECLARATION AND AGREEMENT**

- I understand that fees will be invoiced on a half-termly basis to the main parent/carer as detailed overleaf
- **I understand that fees are payable WITHIN TWO WEEKS of the date of the invoice**
- I understand that I will be charged for the number of days my child is registered (regardless of attendance) and that any changes to the registered days must be made in writing prior to the commencement of the next half term.
- I understand that the information included herein will be held for the duration of the academic year to which it relates, and will be used only to provide appropriate care for the child named
- I agree to update any information as soon as it changes

Signed \_\_\_\_\_

Date \_\_\_\_\_