



RISK ASSESSMENT FORM

Taken from the government guidance - July 2021

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

Schools must comply with health and safety law, which requires them to assess risks and put in place proportionate control measures. Schools should thoroughly review their health and safety risk assessments and draw up plans that address the risks identified using the system of controls set out below. These are an adapted form of the system of protective measures that will be familiar from the summer term. Essential measures include:

- a requirement that people who are ill stay at home
- robust hand and respiratory hygiene
- enhanced cleaning arrangements
- active engagement with NHS Test and Trace

This risk assessment has been written based on a generic model risk assessment for schools covering the risk posed by the Covid- 19 Coronavirus. All of the following control measures have been considered and implemented to reduce the risk factor to a tolerable level.

This risk assessment has been shared with Governors and all staff within the school and will be placed on the school website to ensure parents/carers can also see the control measures being implemented within school to protect their child.

SCHOOL:	Twiss Green Community Primary School
(ACTING) HEADTEACHER:	Katy Fuller
NAME OF ASSESSOR/S:	Katy Fuller
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REF NO	TASK / WORK / OPERATION	DO HAZARDS EXIST?	WHAT ARE THE HAZARDS?
01	Routine and statutory testing, inspections, flushing and servicing of equipment and systems.	N	Lack of maintenance or statutory testing of equipment within school resulting in poorly maintained systems or contaminated water system.
02	Communication and consultation	N	Uncertainty from staff and parents of the arrangements in place for returning back to school and the measures in place to protect against the coronavirus.
03	Staffing Level	N	Lack of staff available to teach or carry out required tasks in school.
04	Fire Wardens and First Aiders	N	Lack of fire wardens or first aiders available to deal with emergency or accident.
05	Travelling to and from school	Y	Unable to maintain social distancing measures and mixing of pupils on home to school transport
06	Arrival and departure of school staff	Y	Mixing of staff and non-adherence to social distancing measures during the arrival to and departure from school
07	Drop off and collection of children	Y	Mixing of parents and carers / children and young people and non-adherence of social distancing measures during the drop off and collection times
08	Use of classroom space	Y	Unable to maintain social distancing measures in the classroom
09	Movement around the building	Y	Unable to maintain social distancing measures and mixing of pupils and staff whilst moving around the building
10	Use of shared equipment and resources	Y	Higher risk of contamination if pupils and staff use shared equipment and resources

11	Use of shared spaces	Y	Higher risk of contamination if pupils and staff use shared spaces
12	Use of outdoor spaces and equipment	Y	Higher risk of contamination if pupils and staff use shared outdoor spaces and equipment
13	Break / lunch times	Y	Mixing of pupils during break and lunch times and maintenance of social distancing measures
14	Provision of school meals	Y	Mixing of staff and pupils whilst providing school meals
15	Access to toilets and hand washing facilities	Y	Mixing of pupils/staff during visits to toilets and hand washing facilities
16	Physical education lessons and contact sports	Y	Unable to maintain social distancing measures during contact sport and physical education lessons
17	Supporting clinically vulnerable pupils and staff	Y	Pupils and staff are at higher risk of severe illness if they do not maintain social distancing / follow medical advice
18	Managing symptomatic pupils and staff	Y	Risk of infecting pupils and staff if symptomatic pupils and staff are not managed in line with the guidance
19	Managing visitors and temporary staff	Y	Visitors do not adhere to social distancing measures put in place
20	Delivery of inbound goods	Y	Ineffective infection control and increased risk of infection
21	Cleaning	Y	Ineffective infection control and increased risk of infection
22	PPE	Y	Lack of PPE when having to undertake a task where social distancing measures cannot be met.
23	RIDDOR	Y	Lack of reporting to the HSE any incident in work that has led to the possible exposure of covid-19

RISK SCORING

Each hazard should be scored using the matrix below. A risk rating score should be given in light of the **Existing Control Measures** and then this should be revised following the application of the Mitigation Action Taken.

The risk rating score is based on the **Severity of the Risk x the Likelihood**.

SEVERITY OF RISK (S)		LIKELIHOOD (L)					Lx S = RISK RATING SCORE (RR)	
		1. RARE	2. UNLIKELY	3. POSSIBLE	4. VERY LIKELY	5. ALMOST CERTAIN		
1	Insignificant	1	2	3	4	5	LOW (L) 1-8	NO FURTHER ACTION REQUIRED
2	Low	2	4	6	8	10	MEDIUM (M) 9-15	FURTHER CONTROL MEASURES REQUIRED AND IMPLEMENTED BEFORE PROCEEDING.
3	Tolerable	3	6	9	12	15	HIGH (H) 16-25	DO NOT PROCEED
4	Major	4	8	12	16	20		
5	Intolerable	5	10	15	20	25		

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS					L x S = RR	L/M/H
Building and Systems not maintained	Lack of statutory inspection, testing, servicing could lead to poorly maintained				All electrical equipment has been inspected within the last 5 years.	2 x 2	L	Air con in IT suite & Breakfast/ After school Club turned off.	2x2 =4	L

<p>prior to opening</p>	<p>equipment, injury from faulty equipment or the risk of developing legionella through the lack of water hygiene management.</p>			<p>Water hygiene management takes place on a regular basis.</p> <p>Inspections, maintenance and servicing is up to date. (Files with Office Manager's – including hot and cold water systems, gas safety, fire safety, kitchen equipment, air con, etc.</p> <p>Regular testing of fire alarms, also takes places.</p> <p>Caretaker and staff carry out visual inspection of all equipment at the beginning of each lesson.</p> <p>Water hygiene measures in line with the legionella risk assessment have been maintained because the school has been open constantly since 1st September. (<u>See guidance issued by United Utilities regarding Coronavirus and Water System Recovery on MSS</u>)</p> <p>A visual inspection of the building to be carried out on 30th August (KF/NF) to identify any hazards that could pose a risk to users of the building. <u>See Managing School premises, which are partially open, during the corona outbreak</u></p>	<p>= 4</p>				
<p>Lack of communication with parents/carers and</p>	<p>Parents/carers may feel anxious about their child being either in school or at home.</p>			<p>HT to lead communication with families and staff explaining new measures. Staff will use phone calls where it is felt necessary to help reduce the anxiety and keep communication open.</p>	<p>2x 3= 6</p>	<p>L</p>	<p>All staff (including catering and mid-day assistants) will receive the information about measures the school is taking to ensure their health and safety</p>	<p>2x2 =4</p>	<p>L</p>

<p>staff members</p>	<p>Staff may feel anxious about being in school or at home.</p>			<p>Parents/Carers will be kept up to date with the measures we are taking to protect pupils against the risk of COVID-19 in school. Regular updates will also be provided following any changes made to the schools procedures for managing the risks from COVID-19 in school.</p> <p>The ‘catch it, bin it, kill it’ approach continues to be very important, continue to promote this message to everyone in school. School will ensure that we have enough tissues and bins available to support pupils and staff to follow this routine.</p> <p>Briefing sessions to be carried out with pupils as required to ensure awareness of procedures implemented in school.</p> <p>Arrangement for SEND pupils have been discussed with Parents/Carers and individual assessment undertaken to identify provision required for child.</p> <p>Regular sessions to be held with staff to discuss workloads, address any concerns and provide support, also to ensure that the wellbeing of staff members is not being affected.</p> <p>Regular communication of mental health information and open door policy will be available for those who need additional support.</p>			<p>Concerns to be discussed with staff and feedback provided on the controls in place. This should include any safety reps in school (SP and EM).</p> <p>RA shared with all staff 30.08.21 via email and feedback sought. Induction to be carried out with staff w/c 1st Sept and the control processes will be demonstrated in order to reduce the risk of covid-19, including the risks that may have been identified for teaching/supervising individual pupils, ensure full staff awareness.</p> <p>See GOV.UK Guidance for the public on the mental health and wellbeing aspects of coronavirus.</p>		
<p>Staffing levels</p>	<p>Lack of staff available to teach or carry out required tasks in school</p>			<p>The expectation is now that all staff should be in work for their contracted hours, with the exception of the office team. Because of both close confines and the benefits of home working, the office team can spend up to 25% of their working hours working</p>	<p>2x 3 =6</p>	<p>L</p>			

	Reduction in workload that causes anxiety.			remotely as long as the office is staffed each day as usual. Staff will be informed that they must only attend work if they are healthy and not exhibiting any symptoms of COVID-19 and have no reason to self-isolate.					
Lack of Fire Wardens & First Aid Provision	Unable to provide adequate first aid or able to supervise fire evacuation procedure.			<p>1 First Aider and 1 Fire Warden- will be in school at all times appropriate cover in place for the needs within school.</p> <p>Posters are on display detailing first aid.</p> <p>Extra equipment (including PPE) is in place to provide first aid or to use defibrillator safely. (Mouth to mouth resuscitation is not advised). See PPE later in risk assessment.</p> <p>Briefing for first aiders / fire wardens 1.09.21* see note above re Fire Wardens</p> <p>See GN 25 – First Aid via MSS.</p> <p><u>See Guidance on Covid-19 in relation to carrying out CPR and resuscitation</u></p> <p>NB: We have no fire wardens currently. Training needs to be a priority.</p>	4x2 = 8	L	Fire warden training to be prioritised. KF/NF?	2x2 =4	L
<p>All potential harms listed below are either:</p> <p>Direct transmission of COVID-19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body)</p> <p>Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces</p>									

<p>Unable to maintain social distancing measures and mixing of pupils on home to school transport / public transport</p>	<p>Direct transmission of COVID-19 virus Indirect transmission of COVID-19 virus</p>			<p>Parents and children have been asked to walk or cycle to school, if at all possible.</p> <p>Coronavirus (COVID-19): safer travel guidance for passengers is available for parents and children on the school's website.</p> <p>If public transport has been used by staff or pupils or face coverings have been used to get to school, pupils should be instructed to wash their hands, remove their face covering before entering school without touching the front of face covering and wash/sanitise their hands again before continuing to their classroom. A bin (lidded if possible) should also be provided to ensure face coverings can be disposed of appropriately at entrance points.</p>	<p>2x 2= 4</p>	<p>L</p>			
<p>Mixing of staff and non-adherence to social distancing measures during the arrival to and departure from school</p>	<p>Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus</p>			<p>It is recommended that staff carry out twice weekly LFT testing and report results to both NHS & Mrs Dawber. If a test is positive a PCR test should then be taken before returning to work.</p> <p>Staff should not attend if they are displaying 1 of the 3 main symptoms: new cough, temperature or loss of taste/smell. They must have a PCR test before returning to work.</p> <p>Double vaccinated staff have no need to isolate if they are in close contact. Staff who are not fully vaccinated will need to isolate and have a PCR test if they are a close contact.</p>	<p>2x 3= 6</p>	<p>L</p>			

				Staff should wash their hands on arrival, minimise close contact if unvaccinated and clean frequently touched surfaces (toilets, sinks, door handles etc after use)					
Mixing of parents and carers / children and young people and non-adherence of social distancing measures during the drop off and collection times	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Children should not attend if they are displaying 1 of the 3 main symptoms: new cough, temperature or loss of taste/smell. They must have a PCR test before returning to school.</p> <p>NHS track and trace may identify other pupils or staff as close contacts. If so, a PCR test should be taken but there is no longer a need to isolate for anyone under 18 yrs 6 mths or anyone fully vaccinated, unless symptomatic.</p> <p>Doors will remain open for 5 minutes to allow a flow of bodies and avoid congestion. KS1 8:55 - 9:00am KS2 8:45 - 8:50am Pupils should come straight in and not line up.</p> <p>Children should wash their hands on arrival.</p> <p>Each class to continue to use their own door.</p> <p>Parents will be encouraged to maintain some distancing and minimise close contacts whilst in the school grounds.</p>	2x 3= 6	L			
Unable to maintain social distancing measures	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Classrooms can be arranged to best suit learning. Pupils no longer need to be seated in rows and can move around the room. Rooms should be well ventilated at all times.</p> <p>When moving from one area to another, children will wash their hands and surfaces will be cleaned during the</p>	2x 3= 6	L			

in the classroom				<p>day before and after lunchtime. Cleaning responsibilities clarified in roles and responsibilities documentation.</p> <p>Milton spray, soap and water and tissues will be available in the shared bay areas.</p> <p>Pupils bring in their own water bottle and avoid water fountains.</p> <p>A good supply of gloves and cleaning products will be available within each classroom.</p>					
Unable to maintain social distancing measures and mixing of pupils and staff whilst moving around the building	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>When children are moving within the building they will be supervised at all times. Supervising adults will set expectations for moving quietly and safely around the building.</p> <p>Cloakrooms can now be shared again but children from different classes should not use them at the same time.</p> <p>All classrooms will be entered and exited directly from outside where possible. Y3 & 4 can now move through the hall at break times. Each bay team can organise their own rota for breaks. (AD, SP, SS, LK) Pupils are no longer in bubbles and can mix at playtimes.</p>	2x 3 = 6	L			
Higher risk of transmission during assemblies.	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Whilst there is no requirement for keeping the children in separate year group 'bubbles', to minimise the risk of unnecessary additional close contacts, the mixing of children in different year groups will be avoided where possible whilst inside the building.</p>					

				Acting Head Teacher to prepare 'zones' in hall. Each zone will be for 1 class only. Spacing around zones will allow for some distancing and avoid children facing one another. Maximum ventilation.					
Higher risk of contamination if pupils and staff use shared equipment and resources	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			Use of shared resources will be limited. Children will be encouraged to only bring essential equipment to school. Any shared materials and surfaces will be cleaned regularly. (see Roles and Responsibilities doc.)	2x 3= 6	L			
Higher risk of contamination if pupils and staff use shared spaces including staff rooms	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			Frequently touched surfaces in shared areas (Hall, entrance, staff room, toilets) should be cleaned before and after use. Areas should be well ventilated. Close contact should be minimised. Entrance Hall touch points to be cleaned with Milton through the day by the office team. Dirty plates and utensils must not be left in sinks or the kitchen and should be washed straight after use and then retained with personal belongings. Cloths should be changed daily, tea towels should be avoided (use paper towels instead) and sinks Miltoned after each washing up. Staff should avoid sharing, preparing or passing food or drink between one another. Toilets remain allocated by bay – KS1 disabled, Y3/4 bubble middle toilet, Y5/6 bubble toilet nearest to HT	2x 3= 6	L			

				room. Other staff members should choose a toilet and be consistent. After use, wipe down all touch points with Milton cloth – ie tap, flush & door handle.					
Higher risk of contamination if pupils and staff use shared outdoor spaces and equipment	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			Handwashing after playtimes.	2x3 = 6	L			
Mixing of pupils during break and lunch times and maintenance of social distancing measures	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			Handwashing after playtimes and cleaning of frequently touched equipment.	2x 2= 4	L			
Mixing of staff and pupils whilst providing school meals	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			Whilst there is no requirement for keeping the children in separate year group 'bubbles', to minimise the risk of unnecessary additional close contacts, the mixing of children in different year groups will be avoided where possible whilst inside the building.	2x4 =8	L			

				<p>Everyone should wash hands before entering the hall at lunchtime.</p> <p>Only 1 class at a time should be lined up in the hall. They must be seated together before the next class comes in. YR 11:45, Y1 11:55, Y2 12:00. KS2 enter hall in staggered groups as before restrictions.</p> <p>Children from the same class can now sit opposite each other, but not opposite different classes.</p> <p>Tables and chairs should be cleaned between use by different classes.</p> <p>Maximise ventilation with doors and windows open.</p>					
Mixing of pupils/staff during visits to toilets and hand washing facilities	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Access to toilets and hand washing facilities to be staggered.</p> <p>Toilets are allocated to each class and will be supervised in order to limit the number of children who use the toilet facilities at one time.</p> <p>Children and staff to wash their hands for 20 seconds using warm water and soap.</p> <p>Posters in place on handwashing procedures to be followed.</p> <p>Adequate supply of soap and water available, this will be replenished each day to ensure constant supply available.</p> <p>Adequate supply of paper towels will be available.</p>	2x 4= 8	L			

Unable to maintain social distancing measures during contact sport and physical education lessons	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Children can play sports or games together in line with the guidance: outside where possible, large indoor spaces, avoid shouting, aim for individual equipment which should be cleaned, frequent handwashing before and after lesson.</p> <p>Children and staff can continue to come to school on PE days in PE kit reducing the need to get changed in close contact.</p>	2x 3= 6	L			
Pupils and staff are at higher risk of severe illness if they do not maintain social distancing / follow medical advice	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Clinically vulnerable children and staff who are at higher risk of severe illness (for example, people with some pre-existing conditions as set out in the document) have been advised to take extra care in observing social distancing and wearing protective equipment at their discretion.</p> <p>If a child, young person or a member of staff lives with someone who is clinically vulnerable (but not clinically extremely vulnerable), including those who are pregnant, they can attend their education or childcare setting.</p> <p>If a child, young person or staff member lives in a household with someone who is extremely clinically vulnerable, Government guidance suggests they should attend.</p>	3x 3= 9	M	Individuals should request an individual RA if they are clinically extremely vulnerable and clinically vulnerable staff to ensure risks are appropriately identified / mitigated where possible.	2x3 =6	L
Risk of infecting pupils and staff if	Direct transmission of COVID -19 virus Indirect			No one should attend if they are displaying 1 of the 3 main symptoms: new cough, temperature or loss of taste/smell. They must have a PCR test before returning to school.	2x 4= 8	L		2x2 =4	L

<p>symptomatic pupils and staff are not managed in line with the guidance</p>	<p>transmission of COVID-19 virus</p>			<p>Ensure that staff are aware of the process for sending home children or staff if they become unwell with a new, continuous cough or a high temperature, or loss of taste or smell and advise them to follow the COVID-19: guidance for households with possible coronavirus infection guidance.</p> <p>If a child is awaiting collection: Move them to a room (the Computer Suite) where they can be isolated behind a closed door Depending on the age of the child and with appropriate adult supervision if required If possible, open a window for ventilation If they need to go to the toilet while waiting to be collected, they should use a separate toilet if possible. The toilet should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p> <p>If a pupil or staff members becomes unwell with symptoms of coronavirus (COVID-19) while in school and needs direct personal care until they can return home. A fluid-resistant surgical face mask should be worn by the supervising member of staff if a distance of 2 metres cannot be maintained. If contact with the pupil or staff member is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. https://www.gov.uk/government/publications/coronavirus-covid-19-</p>					
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[implementing-protective-measures-in-education-and-childcare-settings](#)

Clean the affected area with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people. Personal waste from individuals with symptoms of COVID-19 and waste from cleaning of areas where they have been (including PPE, disposable cloths and used tissues):

- 1.Should be put in a plastic rubbish bag and tied when full
- 2.The plastic bag should then be placed in a second bin bag and tied
- 3.This should be put in a suitable and secure place and marked for storage until the individual's test results are known

This waste should be stored safely and kept away from children. It should not be placed in communal waste areas until negative test results are known, or the waste has been stored for at least 72 hours. If the individual tests negative, this can be disposed of immediately with the normal waste. If COVID-19 is confirmed this waste should be stored for at least 72 hours before disposal with normal waste.

See the [COVID-19: cleaning of non-healthcare settings guidance](#).

If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently tests positive. They

				<p>should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.</p> <p>Seek advice from the Public Health Team on any further action to take.</p> <p>NHS Test and Trace to be contacted by the school office, who will liaise as appropriate.</p> <p>Publichealth@warrington.gov.uk</p>					
Visitors do not adhere to social distancing measures put in place	Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus			<p>Encourage potential visitors to contact the schools remotely rather than visiting the school</p> <p>Limit the number of visitors at any one time.</p> <p>Provide a specific time window for essential visits to school.</p> <p>Maintain a record of all visitors, including contact details.</p> <p>Test and trace contact details to be collected on entry.</p> <p>Visitors who do come into school are asked to wash their hands upon entering and they are supervised at all times.</p> <p>Contractors will be briefed about the controls school have in place for minimising the risk from covid 19 on arrival on site. All visitors sign in and add Test and Trace details. Signing equipment cleaned after each use.</p> <p>Face masks at individual discretion.</p>	2x 4= 8	L			

<p>Delivery of inbound good - ineffective infection control and increased risk of infection</p>	<p>Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus</p>			<p>Ask deliveries to be left at the entrance, or inside as appropriate.</p> <p>Restrict non-business deliveries, for example, personal deliveries to workers</p> <p>Introduce greater handwashing and handwashing facilities for workers handling goods and merchandise and providing hand sanitiser where this is not practical.</p> <p>Ensure that incoming goods are cleaned and isolated for 72 hours if appropriate</p>	<p>2x 4= 8</p>	<p>L</p>			
<p>Cleaning - ineffective infection control and increased risk of infection</p>	<p>Direct transmission of COVID -19 virus Indirect transmission of COVID-19 virus</p>			<p>Agreed schedule with the Cleaning Service</p> <p>Cleaning Services has adopted the COVID-19: cleaning of non-healthcare settings guidance</p> <p>Appropriate PPE should be provided for staff with responsibilities for cleaning (See PPE)</p> <p>Deep cleans of the building are put into place where there is a confirmed case of COVID-19.</p> <p>Frequently touched surfaces are cleaned frequently with detergents and bleach Toys, books, desks, chairs, doors, sinks, toilets, light switches, are cleaned more regularly than normal.</p> <p>Spaces are well ventilated using natural ventilation (opening windows). Doors are propped open, where safe to do so (bearing in mind fire safety and safeguarding), to</p>	<p>2x4 =8</p>	<p>L</p>			

				<p>limit use of door handles and aid ventilation. Fire doors should not be left open.</p> <p>A copy of the procedure should be placed with the fire risk assessment and included in the fire evacuation procedure. Checks to be made throughout the day to ensure adequate supply of soap and water available in all, and sanitiser in strategic points around school.</p> <p>Checks to be made for an adequate supply of paper towels or hand blowers available (in good working order) to dry hands.</p> <p>Soap and hot water are available in the reception area for visitors and in strategic placement around school for staff and pupils (supervision may be required for younger pupils). Rubbish bins are emptied at the end of the day –bins with lids with operated foot pedals available for tissues.</p> <p>Cleaning products and gloves to be made available for use in specific areas of school.</p> <p>Procedure to be identified in school where urgent assistance is required in a classroom with cleaning procedures.</p>					
PPE	Lack of PPE when having to undertake a task which requires social distancing			<p>PPE to be used with suspected cases or at individual's discretion.</p> <p>Designated staff to maintain ordering supply.</p>	2x4 =8	L			

	<p>measures that cannot be met.</p>			<p>Staff must be instructed on how to put on and remove any PPE provided safely and how to dispose of them safely.</p> <p>Public Health guidance on the use of PPE (personal protective equipment) to protect against COVID-19 relates to health care settings. In all other settings individuals are asked to observe social distancing measures and practice good hand hygiene behaviours.</p> <p>If working in close contact with a pupil or member of staff and carrying out an aerosol generating procedure an IIR2 mask should be used as a minimum.</p> <p>A list of recommended PPE when undertaking first aid duties at closer contact is provided on the HSE Website See HSE list of recommended PPE and actions when providing first aid. https://www.hse.gov.uk/coronavirus/first-aid-and-medicals/first-aid-certificate-coronavirus.htm</p> <p>Also see list of PP recommended when provided closer care with staff or pupils that may be showing symptoms of Covid-19. A fluid-resistant surgical face mask should be worn by the supervising member of staff if a distance of 2 metres cannot be maintained. If contact with the pupil or staff member is necessary, then disposable gloves, a disposable apron and a fluid-resistant surgical face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn. https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-protective-measures-in-</p>					
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				education-and-childcare-settings/coronavirus-covid-19-implementing-protective-measures-in-education-and-childcare-settings Handwashing should be continued throughout the day.					
Reporting of injuries, Diseases and Dangerous Occurrences to the HSE	Lack of reporting to the HSE any incident in work that has led to the possible exposure of covid-19			All relevant staff to be made aware of the changes made to the Reporting of Injuries, Diseases and Dangerous Occurrence Regulation 2013 to ensure the appropriate information is sent to the Community Safety and Resilience Team via the online accident/incident reporting system – who will report onto the HSE on the behalf of all Community schools and those that buy into the H&S Service via an SLA. See HSE guidance re RIDDOR and Coronavirus (COVID-19) More information the reporting of RIDDOR incidents can be found in the qtr. 2 Edition of the Schools Health and Safety Bulletin via MSS.	2x 4= 8	L			